



ASSESSMENT TECHNOLOGY INCORPORATED

A Parent's Guide for Galileo Pre-K Online Pre-K Parent Center

PURPOSE

The Pre-K Parent Center allows parents to view child and class notes, check their child's progress by printing reports, view a teacher's lesson plan, and view activities.

SYSTEM REQUIREMENTS

To use the Galileo Pre-K Parent Center, parents first need access to an Internet-capable computer that has the appropriate browser and Adobe Acrobat Reader. Consult the Galileo Pre-K Online's System Requirements on ATI's website (www.ati-online.com).

ACCESS PARENT CENTER

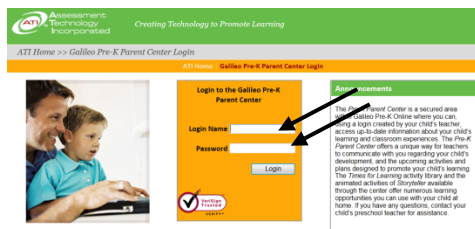
1. Click the Pre-K Parent Center link under **User Login** on ATI's website, www.ati-online.com.



2. Type the **User/Login Name** and **Password** that your child's teacher gave you.

Login name: _____

Password: _____



3. Click the **Login** button.

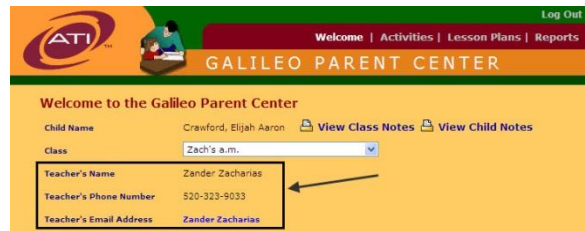
CHILD'S NOTES & CLASS NOTES

A teacher can publish child notes and/or class notes. Click on the notes links to view the desired note.



TEACHER INFORMATION

You can view your child's teacher name, phone number, and send an e-mail to the teacher.



CHECK YOUR CHILD'S PROGRESS

Parents have access to information about their child's progress any time they wish.

Individual Development Profile

This report shows what your child has learned at preschool and what your child's readiness to learn new capabilities is.

1. Once in the Parent Center, click on Individual Development Profile link in the **Welcome** page.
2. Select the **Observation Date**.
3. Select the **Readiness [Level] Filters**. For example, if you only want to see what your child has learned, click in the checkbox next to "Learned." Click in boxes with checks to remove them.
4. Determine if you would like to **Include a parent signature line**.
5. Double-click on the developmental area for which you wish to generate a Profile in the box labeled **Assigned Developmental Areas**. The selected scales will move to the box labeled **Selected Developmental Areas**.



- Click the **Run Report** button.

Individual Observation Plan

This report is a blank form on which parents can record the learning they observe.

- Once in the Parent Center, click on [Individual Observation Plan](#) link in the **Welcome** page.
- Double-click on the developmental area for which you wish to generate an Observation Plan in the box labeled **Assigned Developmental Areas**. The selected scales will move to the box labeled **Selected Developmental Areas**.

- Click the **Run Report** button.

VIEW AT-HOME ACTIVITIES

Parents may access home activities.

- Once in the Parent Center, click on [At-Home Activities](#) link in the **Welcome** page.
- Select the **Activity Library**.
 - Galileo G3 Activity Library.** These are classroom activities.
 - Times for Learning G3.** These are activities that can be done in a home environment. They require little or no materials.
 - Storyteller G3 Activity Library.** These are special Language and Literacy activities housed in this library and are available to programs that have purchased *Storyteller*.
- If you are interested in only activities for a certain **developmental area**, choose one.

- If you are interested in only activities for a certain **knowledge area** within a developmental area, choose a knowledge area.

- You will see a list of activities. Click on the [activity name](#) link to view the activity.

VIEW COMPUTER BASED ACTIVITIES

Parents may access computer-based activities.

- Once in the Parent Center, click on [Computer-Based Activities](#) link in the **Welcome** page.
- Select the **Scale**.
- If you are interested in only activities for a certain **knowledge area** within a scale, select a knowledge area.

- You will see a list of activities. Click in the checkbox for the desired activity.
- Click the **Start Child Menu** or **Start Storyteller** button.

VIEW A TEACHER LESSON PLAN

A teacher may publish their lesson plans for viewing by parents.

- Once in the Parent Center, click on [Lesson Plans](#) link in the **Welcome** page.
- Select the library of your child's **teacher**.
- Select the **lesson plan**.
- Click the **Preview/Print** button.

EXIT PARENT CENTER

Use the **Logout** link in the upper right hand corner.

